

BMS Graduate Program Committee Meeting
September 24, 2020

Meeting minutes

Present: Alex Galazyuk, Emily Simons, Jesse Young, Charles Thodeti, Takhar Kasumov, Priya Raman, and Nona Hose

Guests: Steven Schmidt and Christian Ritter

Absent: Sam Crish

Agenda Item	Discussion	Action
1. Approval of prior meeting minutes	The meeting minutes from the August 2020 meeting were approved by acclamation.	
2. TA Funding update	Dr. Young shared that Dr. Crish has been working with Marissa Shepherd in Grants Accounting about appropriately funding TA's. They hope to have a document for the committee to review at the October committee meeting.	
3. Program Director stipends	<p>Dr. Schmidt addressed the committee concerning program director stipends in the COGS. He presented a suggestion for conversation to the committee with no need to make a decision today, but rather something to consider moving forward.</p> <p>In February 2020, the Graduate Faculty Council voted to approve a new policy to provide a stipend to program directors in the COGS. The stipends could be used at their discretion for additional salary and/or professional development. It was not determined if the BMS Associate Director would be included in that policy. Dr. Schmidt did not intend to include the Associate Director in this manner because</p> <ol style="list-style-type: none"> 1 – the BMS leadership is based on the calendar year as opposed to the fiscal/academic year. 2 – the BMS Associate Director has been asked to be on the GFC and provide a report at the meetings , but the position reports to the BMS leadership at KSU. The program's reporting structure is determined by KSU. 3 – After the GFC voted on the policy, there were additional requirements added by General Counsel, for example goals had to be provided for each program and program directors have to report their progress on these goals. 4 – Going forward with 0-based budgets, these stipends may be able to be budgeted within the program, but that is not guaranteed. <p>The BMS committee has partial decision-making authority over the BMS funds. If the committee chooses to provide a stipend it should not exceed \$12,500, it should be paid out @ the end of the first year, then paid out monthly thereafter.</p> <p>Question/concerns:</p> <p>AG: Ernie Freeman's salary comes form the program, but this is a reward. If the committee decides to provide this "reward" then the BMS should pay this, not NEOMED. Will the program be able to support this in the future? KSU adjusts what is supported by the salary, but NEOMED pays in addition to the salary.</p> <p>SS: It appears that with NEOMED's new budgeting process the stipend should be able to be budgeted for.</p>	

	<p>CT: Does all of COGS get \$12,500? Or does each program get that amount? SS: Each program gets \$12,500 total</p> <p>CR: The decision doesn't need to be made right away.</p> <p>AG: In the document, clearly describe how the funds will be distributed. CR: The committee needs to do this.</p> <p>SS: Create a document of the role of the program director/Associate Director. COGS has one for each of the other programs. Define the scope of activity of the Associate Director.</p> <p>PR: Speaking from a neutral position, with experience as the vice-chair of the BMS committee, there are areas where the time and effort for NEOMED program directors are more involved and have greater responsibilities than the BMS Associate Director.</p> <p>JY: The committee should use the MOPU to draw up a set of bylaws about what the committee does and how it works.</p> <p>AG: KSU does not decide how much money NEOMED received, the state does. There is a fixed amount of money that goes to the program every year plus there are additional dollars for teaching and advising students.</p> <p>PR: If there is a set formula, where would the Associate Director fit in that picture? SS: The money coming from KSU would be "taxed" to cover the amount of the stipend for the Associate Director. The committee should seek guidance from Jackie Kovach in Accounting to understand the funds flow.</p> <p>JY: When do we get these numbers? SS: July</p> <p>AG: Number of students graduated? Number of students have been taught? Every year the committee needs to meet and discuss the finances of the program.</p>	
	<p>The meeting was adjourned.</p>	
<p>Agenda items for discussion at future meetings</p>	<ul style="list-style-type: none"> • TA funding be colleges 	