

## BMS Graduate Program Committee Meeting

January 27, 2021

### Meeting minutes

Present: Alex Galazyuk, Gabbie Frame, Jesse Young, Jeff Mellott, Charles Thodeti, Takhar Kasumov, Priya Raman, and Nona Hose

Guests: Christian Ritter

Absent:

Agenda Item	Discussion	Action
1. Approval of prior meeting minutes	The meeting minutes from the December 2020 meeting were approved by acclamation.	
2. Election for new chair of the committee	Dr. Jesse Young was nominated and elected chair of the committee unanimously by the committee members.	
3. Committee Leadership	<p>Dr. Young suggested the committee designate an acting chair in cases where the chair would not be available, for example to moderate monthly meetings. Towards the end of the chair's term, the committee would then elect a chair-elect who will begin attending meetings and learning the ropes of becoming the new chair.</p> <p>A motion was made to do away with the vice chair position, add an acting chair and elect a chair-elect approximately one year from the current chair's term to be the successor. Dr. Raman seconded the motion. The new structure of committee leadership was approved.</p>	
4. Fall 2021 cohort of new students	<p>Dr. Raman shared that the executive committee at KSU met regarding Fall 2021 admissions. The GRE was waived this year and the following is the breakdown of applications received per degree program:</p> <p>31 Cellular Molecular Biology 17 Neurology 19 Pharmacology 5 Physiology</p> <p>Application are being reviewed currently. Friday is the deadline. The KSU committee will meet next week to discuss the applicants. There are a total of 12 seats in the program this coming year, so 20-24 applicants will be interviewed. All of the interviews will be virtual this year. Dr. Raman suggested a link be sent to all BMS faculty at NEOMED to review. Interviews will take place the last week of February and first week of March.</p> <p>KSU is trying to put together videos and a collection of 3-minute videos from their video archive. Nona will find videos of NEOMED's research focus areas to be used.</p> <p>Dr. Galazyuk suggest that Dr. Young reach out to NEOMED's BMS faculty and inform them of the admissions process and send them the list of students ASAP and ask for feedback from faculty who are currently looking for students. Dr. Young will need to be at the meeting when the applicants are selected as well. He also suggested</p>	

	that NEOMED only take one additional student at the most until the committee is more comfortable with where the finances are.	
5. Future BMS Associate Director Stipends	<p>Dr. Ritter provided a brief background of program director stipends for the benefit of the new committee members. He encouraged the committee to determine the answer to questions about the stipends:</p> <p>Is the work of the associate director valuable? Is it the same level of work as other program directors? Does the committee want to continue to provide this? The money would come from the NEOMED-based BMS program.</p> <p>Dr. Galazyuk asked if in the future will this be recognized and/or considered in the achievements for faculty?</p> <p>Dr. Mellott stated that currently COGS is not being considered under the new University pilot compensation plan.</p> <p>In the interest of time, Dr. Young suggested this be tabled to the February meeting. The committee needs to summarize the position descriptions for the role and determine if the position merits a stipend.</p>	
	The meeting was adjourned.	
<u>Agenda items for discussion at future meetings</u>		