



Board of Trustees

Signet Executive Board Room

March 1, 2017

Trustees Present:

Daisy L. Alford-Smith, Ph.D.
J. David Heller, CPA, Chair
E. Douglas Beach, Ph.D.
Carisa E. Bohnak
Paul R. Bishop, J.D.
Sharlene Ramos Chesnes
James M. Guirguis
Joseph R. Halter Jr.
Robert J. Klonk, Vice Chair
Chander M. Kohli, M.D.

Trustees Absent:

Richard B. McQueen

NEOMED Personnel Present:

Jay A. Gershen, D.D.S., Ph.D., Ex Officio
Mark D. Arredondo, M.D.
Daniel S. Blain, M.A., M.S.W.
Amanda R. Filippi, M.B.A.
Roderick L. Ingram Sr., M.B.A.
Carolyn D. Lanier, M.P.A.
Richard W. Lewis
Michelle M. Mulhern
Maria R. Schimer, M.P.H., J.D.
Steven P. Schmidt, Ph.D.
Charles T. Taylor, Pharm.D.
John R. Wray, J.D.
Jiashin Wu, Ph.D.
Elisabeth H. Young, M.D.

A. Call to Order, Roll Call and Approval of the Minutes
J. David Heller, CPA, Chair

**CALL TO ORDER AND
ROLL CALL**

Chair Heller called the meeting to order at 12:48 p.m.

Mr. Lewis, Secretary, called the roll and noted that a quorum was present.

Request for Recusal

REQUEST FOR RECUSAL

Chair Heller asked if any Trustee would need recusal from any of the agenda items presented; there being none, he proceeded with the meeting.

A.1. Approval of the Minutes

**MOTION TO APPROVE
MINUTES (M2017-01)**

Chair Heller noted that all Trustees had received copies of the minutes from the full Board meeting on December 8, 2016. He asked if there were any additions, deletions or corrections. There being none, Chair Heller called for a motion to approve the minutes of the December 8, 2016, meeting. Trustee Klonk motioned the approval. Trustee Bishop seconded the motion. The motion carried unanimously by voice vote.

Chair Heller moved that the Board function as a Committee of the Whole. Trustee Bishop seconded the motion. The motion carried unanimously by voice vote.

**B. Report of the President
Jay A. Gershen, D.D.S., Ph.D.**

**REPORT OF THE
PRESIDENT**

Upon reconvening from Executive Session, President Gershen shared news of a recent award granted to the Bio-Med Science Academy by Governor John R. Kasich. He also informed the Board of the recent site visit by the Association for Assessment and Accreditation of Laboratory Animal Care, the accrediting body for NEOMED's Comparative Medicine Unit, and noted the Crain's Health Care Forum will be held again at NEOMED within the NEW Center on June 21, 2017.

B.2. NEOMED Student-Run Free Clinic

John Boltri, M.D.
Professor and Chair of Family and Community Medicine
John Hill, M4
Haley Coleman

Dr. Gershen introduced Dr. Elisabeth Young to begin the presentation. Dr. Young introduced Dr. John Boltri and highlighted upon his knowledge in development and operation of student run patient care clinics, as well as the time and talent he has dedicated to his passion for mentoring students.

Dr. Boltri briefly reviewed the program, sharing over 100 students signed up to participate in the outreach group last year. He noted that three students, Stephanie Koppes, Haley Coleman and John Hill were the most active, volunteering hundreds of hours throughout the year.

John Hill provided a brief history as well as goals and objectives of SOAR, the Student-Run Free Clinic, noting it's official opening on September 17, 2016. He mentioned that the clinic's purpose is to provide the best possible patient and student experience while assisting to care for underserved patients in the region and promoting team-based patient care learning experiences for students. The clinic provided primary care, medication therapy management, and patient education to 26 patients through February 2017.

The presentation also included patient testimony as well as future projections for the clinic. Dr. Boltri noted two grants that have been instrumental in providing an operating budget to the clinic.

Trustee Klunk inquired as to liability of the University as it relates to the clinic and their patients. Attorney Schimer, who assisted in the development of the clinic, indicated that SOAR is a LLC completely separate from the University. She also indicated that the Office of General Counsel is constantly reviewing state and federal laws to ensure full compliance.

Trustee Klunk also inquired about potential funding for the clinic from the community. Dr. Boltri responded that while initial funding conversations within the county have begun, no official ask has been made. Trustee Chesnes mentioned potential language barriers and suggested that students eventually be trained in how to communicate with patients who may not speak English.

Trustee Kohli reflected on several free clinics he has been involved in in the past. He noted federal funding received as well as strategies to engage physicians, including specialists, to participate and volunteer time.

B.3. Northeast Ohio Medical University Strategic Plan Update

Carolyn D. Lanier, M.P.A.

Chief of Staff and Vice President for Diversity, Equity and Inclusion

John R. Wray, J.D.

Vice President for Administration and Finance

Margarita D. Kokinova, Ph.D.

Executive Director, Institutional Research and Planning

President Gershen invited Carolyn Lanier to share an update on the strategic planning process.

Ms. Lanier highlighted progress toward the development of the final strategic plan, including a revised mission statement for the University as well as five strategic directions, all of which were developed throughout conversations with many stakeholders throughout the University such as faculty, staff and students. Ms. Lanier also shared potential tasks that may be considered as steps the University will follow to accomplish each strategic direction. These tasks have not been confirmed but will be readdressed during the June 8, 2017, Board of Trustees meeting.

Trustee Chesnes inquired about diversity initiatives as they relate to the strategic plan. Ms. Lanier informed her of the specific diversity strategic plan that will be incorporated into the larger framework of the University's plan. She also noted that the diversity strategic plan will be addressed in more detail during the June 8, 2017, Board of Trustees meeting.

President Gershen informed the Board that each college will also be working on their own respective strategic plans which will align with the University plan. He noted that this will be shared with the Board in December.

Chair Heller stated that all committee reports had been reviewed and moved approval of a consent agenda on agenda items D.6. through D.15. and E.17 through E.18. Trustee Bishop seconded the motion. The motion carried unanimously by voice vote.

**CONSENT AGENDA
APPROVED (R2017-01
THROUGH R2017-12)**

**C. Report of the Institutional Advancement Committee
Paul R. Bishop, J.D.**

**REPORT OF THE
COMMITTEE CHAIR**

The report on institutional advancement was given at the committee meeting.

C.4. The Comprehensive Fundraising Update was given at the Institutional Advancement Committee meeting.

**COMPREHENSIVE
FUNDRAISING UPDATE**

The update on the Blue Fund was given at the Institutional Advancement Committee meeting.

The update on the *Shine On* Campaign was provided during the Institutional Advancement Committee meeting.

C.5. The Review of the NEOMED Website was given at the Institutional Advancement Committee meeting.

**REVIEW OF NEOMED
WEBSITE**

**D. Report of the Academic and Scientific Affairs Committee
Daisy L. Alford-Smith, Ph.D.**

**REPORT OF THE
COMMITTEE CHAIR**

The report on academic and scientific affairs was given at the committee meeting.

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| <p>D.6. The recommendation to approve the degree of Doctor of Medicine to candidates in the Class of 2017 (R2017-01) was approved under consent agenda.</p> | <p>DEGREES APPROVED FROM THE COLLEGE OF MEDICINE CLASS OF 2017 (R2017-01)</p> |
| <p>D.7. The recommendation to approve the degree of Doctor of Pharmacy to candidates in the Class of 2017 (R2017-02) was approved under consent agenda.</p> | <p>DEGREES APPROVED FROM THE COLLEGE OF PHARMACY CLASS OF 2017 (R2017-02)</p> |
| <p>D.8. The recommendation to approve degrees from the College of Graduate Studies in the Class of 2017 (R2017-03) was approved under consent agenda.</p> | <p>DEGREES APPROVED FROM THE COLLEGE OF GRADUATE STUDIES CLASS OF 2017 (R2017-03)</p> |
| <p>D.9. The recommendation to approve academic personnel actions (R2017-04) was approved under consent agenda.</p> | <p>ACADEMIC ACTIONS APPROVED (R2017-04)</p> |
| <p>D.10. The recommendation to approve nontenure-track faculty appointments (R2017-05) was approved under consent agenda.</p> | <p>NONTENURE-TRACK APPOINTMENTS APPROVED (R2017-05)</p> |
| <p>D.11. The recommendation to approve nontenure-track faculty promotions (R2017-06) was approved under consent agenda.</p> | <p>NONTENURE-TRACK PROMOTIONS APPROVED (R2017-06)</p> |
| <p>D.12. The recommendation to approve the promotion of a NEOMED-employed nontenure-track faculty member (R2017-07) was approved under consent agenda.</p> | <p>NEOMED-EMPLOYED NONTENURE-TRACK PROMOTION APPROVED (R2017-07)</p> |
| <p>D.13. The recommendation to approve the tenure and/or promotion of tenure-track faculty (R2017-08) was approved under consent agenda.</p> | <p>TENURE-TRACK TENURE AND/OR PROMOTIONS APPROVED (R2017-08)</p> |
| <p>D.14. The recommendation to endorse the University Administration's plan for the Research and Graduate Education Building (RGE) fourth floor buildout and first floor repurposing (R2017-09) was approved under consent agenda.</p> | <p>PLAN FOR RGE FOURTH FLOOR BUILDOUT AND FIRST FLOOR REPURPOSING ENDORSED (R2017-09)</p> |
| <p>D.15. The recommendation to approve the award of degree, Doctor of Science, Honoris Causa, to Judith E. Barnes Lancaster, Esq. (R2017-10) was approved under consent agenda.</p> | <p>AWARD OF HONORARY DEGREE FOR JUDITH E. BARNES LANCASTER, ESQ., APPROVED (R2017-10)</p> |
| <p>D.16. Report on Research and Sponsored Programs and Academic Programs</p> <p>The report on research and sponsored programs was reviewed during the Academic and Scientific Affairs Committee meeting.</p> | <p>REPORT ON RESEARCH AND SPONSORED PROGRAMS</p> |
| <p>E. Report of the Finance, Fiscal Policy and Investment Committee Sharlene Ramos Chesnes</p> <p>The report on finance, fiscal policy and investments was given at the committee meeting.</p> | <p>REPORT OF THE COMMITTEE CHAIR</p> |
| <p>E.17. The recommendation to approve classified personnel actions (R2017-11) was approved under consent agenda.</p> | <p>CLASSIFIED PERSONNEL ACTIONS APPROVED (R2017-11)</p> |

- E.18.** The recommendation to approve administrative personnel actions (R2017-12) was approved under consent agenda. **ADMINISTRATIVE PERSONNEL ACTIONS APPROVED (R2017-12)**
- E.19.** The report on revenue and expenditures and budget to actual comparison was given during the Finance, Fiscal Policy and Investment Committee meeting. **REPORT ON EXPENDITURES/BUDGET**
- E.20.** The report on operating cash, endowment funds and investment report was given during the Finance, Fiscal Policy and Investment Committee meeting. **REPORT ON INVESTMENTS**
- E.21.** The Key Performance Indicators were discussed during the Finance, Fiscal Policy and Investment Committee meeting. **KEY PERFORMANCE INDICATORS**
- F. Old Business**
No old business was discussed. **OLD BUSINESS**
- G. New Business**
No new business was discussed. **NEW BUSINESS**
- H. Executive Session**
Trustee Klonk moved to go into Executive Session to discuss personnel matters. Trustee Alford-Smith seconded the motion. Secretary Lewis called the roll and the motion passed unanimously. **EXECUTIVE SESSION**

At 3:34 p.m. Chair Heller moved to reconvene the Board meeting. Trustee Klonk seconded the motion which passed unanimously by voice vote. Chair Heller shared that during the Executive Session, personnel matters were discussed and no action was taken.
- I. Adjournment**
There being no further business, Trustee Alford-Smith moved to adjourn the meeting at 4:34 p.m. Trustee Klonk seconded the motion. No one opposed. The motion was carried unanimously by voice vote. **MOTION TO ADJOURN (M2017-02)**

Respectfully submitted:

Richard W. Lewis, Secretary

Approved by:

J. David Heller, CPA
Board Chair

For a fully executed version of the minutes, please contact the Board office at 330.325.6252.