

Exhibit 2  
(COP Appendix A)

**TYPES OF ACADEMIC SERVICE**

**This list is designed to provide examples of academic service activities that may be included in this section of a promotion dossier. It is not all-inclusive of activities that fulfill this requirement.**

**DEFINITION**

Academic service is oriented to the needs of the department, the college and/or the university. Any activity that demonstrates proactive problem identification and problem solving on behalf of the department, college and/or university or that directly contributes to the mission and vision of the department, college and/or university may be considered as evidence of academic service. Attendance and participation in section, department, and faculty meetings, White Coat ceremony and graduation is an expectation of all faculty, and will not be considered as evidence of academic service

**ATTENDANCE AND PARTICIPATION**

- Active, consistent and reliable participation and leadership in department, college and university committees, task forces or ad hoc advisory groups
- Reliable, active representation of the department, college and/or university at local, regional, state, national or international professional associations or at community events
- Involvement and attendance at department, college, and/or university activities or events
- Active participation with the American Association of Colleges of Pharmacy (AACP)
- Service as the NEOMED delegate or alternate for the AACP Annual Meeting
- Active involvement and participation during student admissions meet and greet sessions or faculty interviews
- Active, consistent participation in committee work for the department, college or University

**ADVISING, MENTORING, TEACHING AND OTHERS**

- Active participation in student advising [including Professional Development Advising Team (PDAT) students, other students, residents or other learners]
- Active participation as a faculty advisor for student organizations
- Active participation and supervision provided for student activities (i.e. health fair, brown bags, clinic, etc.)
- Active participation in mentor-mentee relationship
- Active participation in the Master Teacher's Guild
- Developing and/or presenting on teaching and learning initiatives for student, resident, or faculty development
- Development and oversight of remediation activities
- Effective peer teaching evaluation and/or mentoring
- Enrollment and completion of the Fellowship of Academic Medicine (FAME) program
- Presenting to a student organization
- Service as a pharmacy representative for a College of Medicine, College of Graduate Studies, University or partner institution committee
- Service as a reviewer for a teaching/learning or education journal
- Service as a teaching advisor for residents in the teaching certificate program
- Volunteering with active, consistent participation in new initiatives, task forces or work groups
- Volunteering for teaching, practice or service activities that may have unexpected openings or holes