

Exhibit 1
(COP Appendix A)

**COLLEGE OF PHARMACY PROMOTION MIDPOINT REVIEW TIMETABLE
NON-TENURE TRACK CORE FACULTY**

DEADLINE	ACTION
<u>SUMMER CYCLE</u>	
June 1	Declaration deadline for intent to undergo midpoint review process. Candidate sends written declaration of intent to undergo <u>summer</u> midpoint review to Department Chair, College Appointments and Promotions Committee Chair, and Office of the VPAA.
July 1	Materials submission deadline. Candidate submits materials for midpoint review to Office of the VPAA.
December 31	Feedback from College Appointments and Promotions Committee (CAPC) to summer-cycle submissions. CAPC provides feedback on all summer midpoint reviews no later than Dec. 31.
<u>WINTER CYCLE</u>	
December 1	Declaration deadline for intent to undergo midpoint review process. Candidate sends written declaration of intent to undergo <u>winter</u> midpoint review to Department Chair, College Appointments and Promotions Committee Chair, and Office of the VPAA.
January 1	Materials submission deadline. Candidate submits materials for midpoint review to Office of the VPAA.
June 30	Feedback from College Appointments and Promotions Committee (CAPC) to winter-cycle submissions. CAPC provides feedback on all winter midpoint reviews no later than June 30, ideally with feedback completed prior to annual evaluation review in ~March/April and workload development for the next academic year.

To prepare materials for midpoint reviews, use the dossier format provided in the COP Appendix A – Non-Tenure Track Faculty Bylaws.

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COMMITTEE FEEDBACK AND ACTION PLAN TEMPLATE

Candidate Name: _____

Date of submission: _____

Date of committee response: _____

TEACHING	RECOMMENDED ACTIONS
<input type="checkbox"/> Intent	
<input type="checkbox"/> Pursuit	
<input type="checkbox"/> Acquisition	
RESEARCH/SCHOLARLY ACTIVITY	RECOMMENDED ACTIONS
<input type="checkbox"/> Intent	
<input type="checkbox"/> Pursuit	
<input type="checkbox"/> Acquisition	
ACADEMIC SERVICE	RECOMMENDED ACTIONS
<input type="checkbox"/> Intent	
<input type="checkbox"/> Pursuit	
<input type="checkbox"/> Acquisition	

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PHARMACY PRACTICE	RECOMMENDED ACTIONS
<input type="checkbox"/> Intent	
<input type="checkbox"/> Pursuit	
<input type="checkbox"/> Acquisition	
PROFESSIONAL SERVICE	RECOMMENDED ACTIONS
<input type="checkbox"/> Intent	
<input type="checkbox"/> Pursuit	
<input type="checkbox"/> Acquisition	
PUBLIC SERVICE	RECOMMENDED ACTIONS
<input type="checkbox"/> Intent	
<input type="checkbox"/> Pursuit	
<input type="checkbox"/> Acquisition	
ADDITIONAL COMMENTS	ADDITIONAL RECOMMENDATIONS