

BMS Graduate Program Committee Meeting

May 28, 2020

Meeting minutes

Present: Sam Crish, Alex Galazyuk, Jesse Young, Emily Plyler, Charles Thodeti, Takhar Kasumov, Priya Raman, and Nona Hose

Agenda Item	Discussion	Action
1. Approval of prior meeting minutes	The meeting minutes from the April 2020 meeting were approved by acclamation.	
2. BMS Funding policy and form	<p>Drs. Ritter and J. Young worked together to further develop this policy and form. It was suggested that funding caps be added for requests. Dr. Young suggested either making the caps a percentage to allow for more flexibility or deciding on a specific amount.</p> <p>Dr. Galazyuk stated he thought a percentage was a good idea, but without knowing the amount of dollars we can spend from the index, it is impossible to state an amount.</p> <p>Dr. Young agreed we should come up with a dollar amount that we are able to award each year.</p> <p>Dr. Crish stated the committee can determine how much of the funds can be used each year based on the budget.</p> <p>Dr. Young will work on the language in the policy regarding the amount of funds to be awarded. There should also be a deadline for Pls to apply for the funds.</p> <p>Dr. Crish suggested early Fall – September 15 – put out a call for funding applications. Decisions will be made in December, funds will be awarded/dispersed in January.</p>	
3. Faculty Workload Survey	Dr. Crish shared the results of the faculty workload survey with the committee. The goal is to capture how much of faculty's time is spent in BMS. Send thoughts and comments to Sam.	
4. Teaching Assistants for 2020-2021	<p>Students who are graduating in the Summer /Fall will not get a TA assignment if there are not enough to go around. Jen Gay and Zahra Ghasemahmad are defending in July. Emily Simon and Will Noftz will defend later.</p> <p>Dr. Young received a faculty survey for TA needs form the College of Medicine Curriculum Committee.</p> <p>Dr. Crish believes there will be enough TA opportunities for all of the students who need one.</p>	
5. Policy for Student Lab Assignments	Dr. Crish shared a draft of this policy. Please send comments to him via email.	
6. New Dean of Arts and Sciences at KSU	FYI – Dr. Blank has stepped down from his position as Dean in the College of Arts and Sciences at KSU. Dr. Mandy Munro-Stasik is the interim Dean.	
	The meeting was adjourned.	

Agenda items for discussion at future meetings

- Courses offered twice a year, TAs teach twice or have double TAs? (IPM has changed their policy regarding TA's)
- Student Forums