

BMS Graduate Program Committee

MINUTES

September 27, 2012

12:00 – 1:30 p.m.

Room E-100

Attendance: Walter Horton, Yanqiao Zhang, June Yun, Lisa Cooper, Gary Meszaros, Sam Crish and Alex Galazyuk

MINUTES:

Thank you from Dr. Horton for serving on committee.

Dr. Horton presented an overview of the BMS program and shared that the new director will be Dr. Eric Mintz, who will start his position on January 2, 2013. Dr. Dorman will step down as director. He embraced this committee and relationship with KSU as a part of the College of Graduate Studies. Also in the presentation was an overview of the program responsibilities and discussion of the College of Graduate Studies.

Benefits of this Partnership:

- Access to pool of students interested in BMS training
- Supports the research and teaching mission of NEOMED
- Promotes collaboration

Benefits of this Partnership for KSU:

- Opportunity for KSU graduate students to work in funded research laboratories
- Expands opportunities to provide funding for graduate students
- Expands the development of curriculum for the program
- Promotes collaboration between faculty

Challenges of the Program:

- **Communication and Governance**
 - Office of Graduate Studies, NEOMED
 - Office of Biomedical Sciences, KSU
 - Executive Committee, Biomedical Sciences
 - Admissions
- **Respecting the role of each university**
 - Identity of the students
 - Different culture and operations
 - Different view of the program
 - Physical distance
- **Funding**

Dr. Horton recommends and encourages that each committee member read the student handbook (you can find it on the BMS site) and become familiar with it.

Committee engaged in a discussion about admissions.

Dr. Horton shares and discussed the 'charge' to the committee.

To administer the NEOMED-based component of the NEOMED/Kent State University partnership graduate program in Biomedical Sciences

Duties include:

- oversight of teaching assistant (TA) assignments
- oversight of budget
- oversight of student placement in laboratories
- oversight of student progress
- coordination with KSU regarding policies and procedures

Margaret Weakland will serve in the administrative support role.

Discussion and action item of nominating a Chair for committee. Dr. Galazyuk stated his interest in being chair of this committee. Chair will coordinate agenda and have more infer-face with BMS/Dean, College of Graduate Studies. Motion for nomination, Dr. Crish nominated Dr. Galazyuk, Dr. Meszaros seconded the motion. Dr. Galazyuk was unanimously accepted as Chair. Term of Chair position will be 3 years.

Frequency of meetings will be monthly around the lunch hour and we will provide lunch. Dr. Horton recommends his roll will be ex-officio non-voting member.

Dr. Galazyuk recommends having student representation; a BMS student and be a voting member

Committee discussed the budget

Meeting adjourned.