

BMS Graduate Program Committee

September 21, 2016

Room #330 in the RGEB

2:30 p.m.

Present: Alexander Galazyuk, Lucy Coughlin, Yanqiao Zhang, Bill Lynch, Gary Meszaros and Margaret Weakland (support)

Meeting called to order.

Alex Galazyuk asked for motion to approve the August 17, 2016 meeting minutes. Yanqiao Zhang motioned to approve and was seconded by Gary Meszaros; all in favor; unanimous approval. August 17, 2016 meeting minutes are approved.

Reviewed and discussed Dr. Lynch's policy for annual evaluation of BMS graduate student progress. Discussed having a checklist for the evaluation materials to be able to actually see and look at what is needed for an evaluation. After more conversation it was decided that we would pull all the information the committee is requesting and look at it all together and see if the information is enough to make a desired decision. Will gather information for current student and look at our next meeting. According to DRAFT IV, it is clear that administrative assistant for BMS program on the NEOMED campus can provide information (via administrative support at KSU's BMS office) for letters, A. (IDP; Individual Development Plan), C. (KSU transcripts), and D. (laboratory rotation evaluations) without any issues and providing that the student has submitted all the information. In the Criteria/Standards section, we discussed to insert the link of the BMS student handbook; Margaret Weakland will information to Bill to complete that section; additional changes were made, Bill has noted them and changes and will be sent out to committee for their input, will review the rest of the document at our next meeting.

Discussed new strategies for increasing the number of students accepted in the program. BMS students are supported by KSU the 1st year of graduate school. NEOMED cannot accept more than the number of students determined by the availability of funds through KSU/NEOMED program each year. Question; will NEOMED BMS committee be willing to use NEOMED BMS funds to support a few extra 1st year students? This will help to expend the total number of graduate students accepted to the program every year. Alex will ask Ernie Freeman if he's had any conversations with CCF about this; and if CCF is utilizing another process to get students. Alex will also ask Ernie about lab rotations and creating limitations. In order to get quality students we need to be able to view the applications ASAP. Those in attendance today like the idea of this concept; would like to try for additional 2-3 students for academic year 2016/2017. Will table discussion till next meeting for more dialogue and updates from Alex's conversation with Ernie Freeman.

Issues related to KSU students who are attending graduate courses on NEOMED campus. Alex said that students taking courses from KSU cannot get into campus. Stated that we need to give temporary badges to department admin staff and course directors to hand out to these students.

Miscellaneous:

Alex Galazyuk informed the committee that Dr. Chilian's student, Jessica Krieger, has chosen to leave the program.

Gary Meszaros shared that through conversation stemming from his departmental cardio meeting they never get the chance to meet students; especially in the last 2 years. Lucy Coughlin commented that when she took the Research Methods class it really helped her to make decision to go into Neuro. Someone said that the course used to be offered in all 5 programs. Will look into it and find out the name of the course. It was thought that if the cardio group (and other who are interested) can meet with students earlier in the academic year, like after ONTAP and before they start their lab rotations. Will make this an agenda item for our next meeting to gather more discussion around promoting our areas of research.

Meeting adjourned.