

BMS Graduate Program Committee

November 19, 2014

RGE-330 in the RGEB

3 p.m.

Present: Lisa Cooper, Nichole Foster, Alex Galazyuk, Yanqiao Zhang, June Yun and Margaret Weakland (support)

Meeting called to order.

Discussed the October meeting minutes, asked if there were any changes to be made. Motion made for approval, Dr. Yanqiao Zhang and seconded by Dr. Lisa Cooper; all in favor, unanimous approval.

Discussed procedure of rotation of new members onto the BMS Graduate Program Committee. After another revision, the policy was emailed out to committee; no additional changes from members at this time. After further discussion the following questions/comments were discussed; what if no one is nominated, committee chair will reach out to department chairs for nominations. Committee will address it if it becomes an issue. Faculty have the option to appoint other faculty members if no self-nominations. Ultimate goal is to have a faculty representative from each department. Dr. Galazyuk will send Margaret Weakland an email about the nominations for new committee member with the new policy attached soliciting nominations by December 5, 2014. Upon receipt Dr. Galazyuk will confirm all faculty nominations and a list of nominees will be send out in email on December 10, 2014 with a reply by December 16th. No voting took place for this agenda item.

Discussed a strategy for estimating the number of new students we can accept each academic year. Dr. Galazyuk is suggesting that we will be able to roughly support 4-5 new students. His estimation is that we will have roughly \$ 200,000 collected this year for BMS student support.

Dr. Yun discussed the policy for financial support. Policy, upon minor corrections, were collected by committee and document was updated. Motion to approve suggested changes by Dr. Lisa Cooper and seconded by Dr. June Yun, all in favor, unanimous approval. Document will be sent to Margaret Weakland with final changes and be posted to the BMS section of the web-site.

Miscellaneous Items:

- 5a. Dr. Galazyuk discussed the Council of Dean's meeting he will be attending. Wants to ask for support for our students who have a teaching assignment (TA). Would like TA support from the Council of Dean's for our professional courses; Alex is asking for an answer as to how many students they are able to support for BMS TA's. Alex is estimating the need of 20 students to teach our major professional courses.

Twenty TAs would require $20 * \$11,000 = \$220,000$ of funds to cover their TA time

25% of these 20 TAs are going to be year 2 students who are covered by BMS funds and therefore they can TA.

$\$220,000 - 25\% = \$165,000$

All these students would be teaching both medical (2/3 of all students) and pharmacy (1/3 of all students) students.

Funds required for teaching assignments of medical students	\$110,000
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Funds required for teaching assignments of pharmacy students	\$55,000
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- 5b. Stipend Approval Forms for academic year 2014-2015. Dr. Galazyuk sent form to faculty asking who is willing to support their student on his/her grant. Upon receipt of all forms we will work with Grants Accounting to get these amounts set-aside for on the grant of the faculty member who is supporting student.
- 5c. Lab Rotation for 1st year student. Discussion revolved around the issue of some students not wanting to do a lab rotation if they know what lab they want to enter into. Should we make it optional for a student to do a lab rotation or make two required rotations and one optional rotation? Dr. Galazyuk will share these suggestions to the BMS Executive Committee, which Dr. Eric Mintz sits on as well.
- 5d. Discussed compensation for students who received external funding, i.e., NRSA. Upon further discussion and having had a recent meeting to discuss this issue further; the committee had approved an extra \$ 2,500 annually.

Miscellaneous; Nichole Foster:

Nominations for GSF representative; the student who wins at the December election will then come to the December BMS Graduate Program Committee meeting with the old student representative so he/she can see how things work prior to the 1st meeting of the new year.