

BMS Graduate Program Committee

March 16, 2016

Room #330 in the RGEB

2:30 p.m.

Present: Sam Crish, Bill Lynch, Lisa Cooper, Gary Meszaros, Lucy Coughlin and Margaret Weakland (support)

Meeting called to order.

Sam Crish asked for motion to approve the February 17, 2016 meeting minutes. Bill Lynch motioned to approve and was seconded by Lisa Cooper; all in favor; unanimous approval. February 17, 2016 meeting minutes are approved.

Committee Membership. Comment was made as to whether or not we have representation from each department on this committee as well as listing of the term/terms of current members; Lisa Cooper commented that it was two (2) people over a 6 year period. Hand-out of election results showed that Sam Crish and Lisa Cooper will continue on the committee for another 3 year period; conclusively the last 3 months could/should have been taken as they were interim members as the election process took a little longer than anticipated. Welcome (back) to the BMS Graduate Program Committee Sam and Lisa!

Discussed and clarified item #6 in the policy as it relates to determining the position of chair on the committee. Is it in conflict with the bylaws; what does the faculty think of it as being/having representation for them. Sam Crish had created and distributed a hand-out a couple meetings ago; we took it to a vote on whether we will go with option A or option B. We opened the voting for both options; option A did not have any votes, while option B passed with one abstention. This means that the chairperson term is limited to two consecutive terms. (S)he is eligible to run again for chair after three years (again, pending election to the committee). Question from committee; check previous notes as to when the current chair position term is up.

Teaching Assignments. The only consistent concern the committee has is that we have enough students to teach in all of the classes. The teaching assignment form was handed out to provide committee with what it is we are requesting from students and that their PIs are aware of his/her teaching assignment. Margaret Weakland will send out TA request to students and course directors.

Miscellaneous:

When did the cost-share policy we have go into effect; when a PI plans to pay for his/her

student. Will check previous documentation and get back to committee.

Question was raised in reference to tuition costs from Bill Lynch; is there a policy for matriculation in the program.

Committee discussed that it would be best that the chair, Alex Galazyuk, attend future department faculty meetings here on the NEOMED campus; that if questions come up with regards to BMS program and/or the students he can be there to facilitate questions.

Meeting adjourned.