

BMS Graduate Program Committee meeting

June 19, 2017

1:30 to 2:30 p.m.

Meeting minutes

Present: Alex Galazyuk, Bill Lynch, Lucy Coughlin, Sam Crish, Sheila Fleming, Liya Yin and Nona Hose

Not present: Lisa Cooper and

Agenda Item	Discussion	Action
1. Approval of April and May 2017 meeting minutes	A motion was made and seconded to approve the meeting minutes from April and May 2017.	Minutes unanimously approved
2. Final TA Assignments for academic year 2017-2018	<p>Dr. Galazyuk informed the committee that requests for TA forms had been sent to students and course directors, the spreadsheet was developed and distributed to committee members. No corrections were received.</p> <p>In the future, TA assignments will need to be coordinated with IPM program as students in both programs need TA assignments.</p> <p>A motion was made to approve the TA assignments for the 217-2018 academic year, the motion was seconded and the TA assignments were approved.</p>	TA assignments were approved unanimously by the committee.
3. Evidence of funds to support research of graduate students in Dr. Fayeze Safadi's laboratory.	<p>Dr. Galazyuk presented a letter from Dr. Fayeze Safadi to the committee regarding his ability to support an additional graduate student's research in his lab.</p> <p>Committee members found the letter to be unprofessional and lacking documentation of his ability to financially support the research of another student. Dr. Safadi has been asked several times since August 2016 to provide the committee with appropriate documentation and has failed to do so.</p> <p>After much discussion of the issue, a motion was made that the BMS Graduate Program Committee not approve the request by Dr. Fayeze Safadi to have an additional student join his lab. Based on the number of students currently in the lab as well as the information provided by Dr. Safadi, the committee is not convinced that the appropriate resources are available to support an additional student's doctoral work in this lab.</p>	Motion to not approve an additional student in Dr. Safadi's lab was approved unanimously by the committee.
4. Update regarding the progress of BMS student registration at NEOMED, development of revised agreement between NEOMED and KSU BMS program, student transportation between KSU and NEOMED and secretary support for BMS committee	<p>Dr. Galazyuk provided an update to the committee regarding the registration progress of BMS students in the Banner system. The process is almost completed. A small number of students from KSU need to return their forms, but all NEOMED students have turned theirs in.</p> <p>Dr. Galazyuk also shared with the committee that a revised MOU is being developed between NEOMED and KSU's BMS program. The MOU will legalize the process by which BMS students can take professional courses here at NEOMED, which has been occurring for forty years.</p> <p>Dr. Galazyuk shared there will be a meeting with PARTA soon. He is hoping the cost will be less than originally expected. The bus service will be available to anyone. Students will need to show their ID badge to ride at no cost.</p>	No action required

	<p>Dr. Galazyuk also shared that Nona Hose is available to provide administrative support to the BMS Committee. She will also be available to address daily needs of students in the BMS program. Phil Jenkinson will manage student records in Banner and maintain student information. Nona will communicate the needs of the committee to Phil.</p>	
<p>Agenda items for discussion at the next meeting</p>	<ul style="list-style-type: none"> • Anonymity of motions, votes, etc. • Courses offered twice a year, TAs teach twice or have double TAs? • Finance – Discuss internal pilot grants or travel awards, more students, etc. How to more effectively use the finances we have in the program to expand the program, etc. brainstorming session 	
	<p>The meeting was adjourned.</p>	