

BMS Graduate Program Committee

June 15, 2016

Room #330 in the RGEB

2:30 p.m.

Present: Alexander Galazyuk, Bill Lynch, Lisa Cooper, Sam Crish, Yanqiao Zhang, Gary Meszaros and Margaret Weakland (support)

Meeting called to order.

Alex Galazyuk asked for motion to approve the May 24, 2016 meeting minutes. Bill Lynch motioned to approve and was seconded by Sam Crish; all in favor; unanimous approval. May 24, 2016 meeting minutes are approved.

Developing a policy regarding the monitoring of progress towards the students degree. Discussed implementing an evaluation process from similar to Kent State but also create our own process as well; have our own 'bins' of students who may be 'at risk'. Bill Lynch will take the lead on creating a policy. Per discussion, we put some categories we'd like to see on the white board; they are as follows. Required Coursework (can be waived by KSU), this includes grades, Mentor Evaluations, Research Performance (from major advisors, CV), Teaching (course director) and Other category (committee composition". Each of these categories will have sections that are titled, at-risk/needs improvement, meets requirement/satisfactory and notes by BMS committee section. Who provides "other" information? Course Directors will provide; 1.) TA evaluations, performance, 2.) Interest in having student TA in future, 3.) Areas for improvement. Mentor/PI will provide; 1.) Percentage of effort (teaching, research). 2.) Research Performance, 3.) Overall performance, 4.) Committee composition. An image of the board was captured and shared with Margaret; will have these in our files.

Teaching Assignments for academic year 2016/2017.

Bill Lynch would like to have the number of hours that are requested for each course here at NEOMED. Sam Crish commented there is much re-vamping of curriculum going on now, might be a good idea to wait till next year to look at TA hours per course. Question was asked of Lisa Cooper, if a NEOMED student teaches at KSU, Ernie will pay us. Bill Lynch had requested information on the budget, Alex will share with committee. After much discussion on TA list and processes around teaching assignments, Sam Crish motioned to approve TA list, Bill Lynch motion to exclude Asaad and Kevin as they had not been recommended or selected for a TA at NEOMED; but motion to approve with that clause; all in favor with abstention of Asaad and Kevin; unanimous approval of the Teaching Assignment list for 2016/2017.

Miscellaneous: Financing of first-year students.

Alex Galazyuk had some conversation with Ernie Freeman; shared a few ideas about financing our 1st year students. Committee discussed and shared their thoughts. More discussion and final decisions on the overall program and on our 1st year graduate students.

Meeting adjourned.