

## BMS Graduate Program Committee Meeting

August 16, 2017

1:30 to 2:30 p.m.

### Meeting minutes

Present: Alex Galazyuk, Bill Lynch, Liya Yin, Lisa Cooper and Nona Hose

Not present: Lucy Coughlin, Sheila Fleming, Sam Crish

Agenda Item	Discussion	Action
1. Approval of June 2017 meeting minutes	Approval of the June 2017 meeting minutes was tabled to the next meeting.	No action required
2. BMS faculty and student meeting	<p>Dr. Galazyuk shared with the committee that Dr. Steven Schmidt would like to have a meeting with BMS faculty and students to discuss the program. Topics of the meeting will be discussion of the revised MOU agreement between KSU and NEOMED and the future of the program. Ernie Freeman from KSU will be invited to the meeting as well. There will be time allotted for faculty to ask questions and share concerns.</p> <p>Alex will organize this meeting to take place in September 2017. The meeting will be scheduled for 2 hours and food will be provided.</p> <p>Committee members suggested afternoons are best with the exception of Thursdays.</p>	Alex Galazyuk will organize the meeting
	There will also be a new student meet and greet. The date is to be determined. Ernie Freeman will provide the date and time for this event.	No action required
3. Additional evidence regarding support of students in Dr. Fayeز Safadi's lab	<p>Dr. Galazyuk provided documentation from Dr. Fayeز Safadi regarding the ability to fund an additional student in his lab. Dr. Safadi has been asked many times to provide documented financial ability to support another student and up to this point has failed to do so.</p> <p>The student needs approximately \$4,000 – 5,000 per year for disposables over the next three years for a total of approximately \$15,000. Dr. Safadi has provided documentation showing he has the financial resources to support the student.</p> <p>After much discussion, the committee members decided they would have to revisit the decision that was made at the last meeting in regard to this situation. This discussion will take place when more members of the committee are present.</p>	No action required
4. Update regarding the progress of BMS student registration at NEOMED, development of revised agreement between NEOMED and KSU BMS program, student transportation between KSU and NEOMED and secretary support for BMS committee	<p>Dr. Galazyuk provided an update to the committee regarding the registration progress of BMS students in the Banner system. The process is completed. Students are beginning to register for courses.</p> <p>Dr. Galazyuk provided an update regarding the MOU between KSU and NEOMED which will legalize the process of students coming to NEOMED to take courses. No dramatic changes will be implemented in the MOU.</p> <p>Dr. Galazyuk shared that he is waiting for an updated/revised quote from PARTA. The new quote will be for providing bus routes every hour from 8 a.m. to 6 p.m. approximately seven or eight routes per day.</p>	No action required

Additional discussions	<p>The committee would like to host an annual event for BMS students at NEOMED. A combined social and science event.</p> <p>The committee would like to have a more robust website presence for BMS students. The website should provide information about travel support, gym membership, policies, upcoming events, meetings, student accomplishments. Nona Hose will work with the committee and Public Relations and Marketing to design the page. The timeline for completion is unknown at this point due to the University's new website implementation process.</p> <p>Dr. J. Gary Meszaros has requested funds to support the 32<sup>nd</sup> annual Ohio Physiological Society Annual Meeting to be held at NEOMED on October 27. This could be used as a recruitment tool for the BMS program and has agreed to provide a contribution of up to \$1,450.00 in support of the meeting.</p>	<p>Nona Hose to take the lead on this.</p> <p>Dr. Galazyuk will send an email in response to this request.</p>
Agenda items for discussion at future meetings	<ul style="list-style-type: none"> <li>• Determine the definition of a quorum for this committee</li> <li>• Anonymity of motions, votes, etc.</li> <li>• Courses offered twice a year, TAs teach twice or have double TAs?</li> <li>• Finance – Discuss internal pilot grants or travel awards, more students, etc. How to more effectively use the finances we have in the program to expand the program, etc. brainstorming session</li> </ul>	
	The meeting was adjourned.	