

## BMS Graduate Program Committee Meeting

June 20, 2019

2 to 3 p.m.

### Meeting minutes

Present: Sam Crish, Liya Yin, Priya Raman, and Nona Hose

Absent: Charles Thodeti, Emily Plyler, Sheila Fleming, Jesse Young

Agenda Item	Discussion	Action
1. Meeting minutes from April	The meeting minutes from the May 2019 were approved by acclamation.	
2. Teaching Assistant assignments	The committee reviewed the final version of the TA assignment spreadsheet. No more corrections were identified. A motion was made to approve the teaching assistant assignments for the 2019-2020 academic year. The motion was seconded and the teaching assistant assignments were approved.	Nona will send the finalized spreadsheet to BMS and IPM faculty, students, course directors, program directors and coordinators.
3. Agenda for Fall New Student Orientation	Dr. Yin presented a draft agenda for August 21, 2019. After discussion by the committee more of the details will need to be ironed out.	Will finalize at the July meeting
	The meeting was adjourned.	
Agenda items for discussion at future meetings	<ul style="list-style-type: none"><li>• Develop a policy regarding funding requests</li><li>• Courses offered twice a year, TAs teach twice or have double TAs? (IPM has changed their policy regarding TA's)</li></ul>	