

BMS Graduate Program Committee Meeting

July 25, 2019

2 to 3 p.m.

Meeting minutes

Present: Sam Crish, Emily Plyler, Liya Yin, Charles Thodeti, Jesse Young, and Nona Hose

Absent: Priya Raman, Sheila Fleming

Agenda Item	Discussion	Action
1. Meeting minutes from June	The meeting minutes from the June 2019 were approved by acclamation.	
2. Agenda for Fall Student Orientation update	The committee reviewed the draft agenda for the New Student Orientation on August 21, 2019. Students will arrive at NEOMED at 8 a.m.; all current BMS students and faculty are invited to a meet and greet Breakfast. Student will be given tours of IMS, A&N and Pharm Sci departments and will depart at 11:30 a.m.	Nona will order Breakfast food and invite students and faculty. Nona will assemble RFA handouts and NEOMED things for new students.
3. Dr. Freeman meeting at NEOMED	Dr. Freeman would like to come to NEOMED in August or September for an annual meeting and program update with NEOMED faculty and BMS students. The committee decided a Tuesday or Thursday afternoon would work the best.	Nona will schedule a meeting time and Sam will pick up refreshments for the meeting.
4. Student Healthcare Premium reimbursement, 2019-2020	The committee discussed and approved the reimbursement of NEOMED-based BMS students' healthcare premiums for the next academic year. The policy states the committee will revisit this benefit each year to determine if there are sufficient funds to be able to reimburse students for cost of their healthcare premiums.	Nona will notify current and incoming students of the decision to reimburse their healthcare premiums.
5. Teaching Assistant Assignment process to include IPM in the future	The committee discussed the need for an IPM representative to be invited to the meetings where TA assignments are discussed in the future. Nona currently consults with the Program Coordinator and Program Director of IPM for TA assignments; however, it will be more efficient to have a representative from the program in the room during TA discussions in the future.	
6. Emily Plyler – Student Advisory Council at KSU	Emily shared with the committee that Dr. Freeman has formed a Student Advisory Council, of which she is a member. The council is planning to host a recruitment event this Fall, likely in October.	
7. Emily's artwork idea	Dr. Crish will take the lead and work with Jared and Elaine in Public Relations and Marketing to be able to spotlight student's laboratory images as artwork throughout the research areas.	
	The meeting was adjourned.	
Agenda items for discussion at future meetings	<ul style="list-style-type: none"> • Develop a policy regarding funding requests • Courses offered twice a year, TAs teach twice or have double TAs? (IPM has changed their policy regarding TA's) • Student Forums 	