

BMS Graduate Program Committee Meeting

January 24, 2019

2 to 3 p.m.

Meeting minutes

Present: Sam Crish, Liya Yin, Jesse Young, Charles Thodeti, Emily Plyler, Nona Hose

Absent: Priya Raman, Sheila Fleming

Agenda Item	Discussion	Action
1. Meeting minutes from December	The meeting minutes from the December 2018 were approved by acclamation.	
2. BMS Program Policies	<p>Dr. Crish welcomed Dr. Thodeti as the newest member of the BMS Graduate Program Committee. A goal of the BMS committee is to create policies that address processes of the BMS program specifically at NEOMED. Dr. Christian Ritter will assist in developing policies moving forward. Some of the currently policies need to be revised; some need to simply be transferred to the University's policy template; others need to be revised to reflect current practices; and then other policies have yet to be developed. The policy currently being reviewed and revised is the student funding policy.</p> <p>The BMS committee is the deciding body and has the authority to enact policy for the BMS program at NEOMED. Committee members are elected by the faculty to do the work on their behalf.</p>	
3. Interview Day – March 1, 2019	This year, interview weekend for new Kent BMS students is March 1 and 2. Potential students will come to NEOMED on Friday, March 1, 2019. Sam and Nona will work to put together a program for new students. The day will include short talks by researchers, lunch and interviews with faculty.	Nona and Dr. Crish will develop an itinerary for Interview Day
4. Vice Chair for BMS committee	The committee needs to elect a new vice chair since Dr. Lisa Cooper's term expired at the end of 2018. Dr. Yin nominated Dr. Raman as vice-chair and stated she is interested in serving in this capacity. There were no other nominations. Dr. Raman was unanimously approved to be the vice-chair of the BMS committee.	Dr. Crish will inform Dr. Raman of her new role on the committee.
	The meeting was adjourned.	
Agenda items for discussion at future meetings	<ul style="list-style-type: none">• Develop a policy regarding funding requests• Courses offered twice a year, TAs teach twice or have double TAs? (IPM has changed their policy regarding TA's)	