

BMS Graduate Program Committee Meeting

December 13, 2018

9 to 10 a.m.

Meeting minutes

Present: Sam Crish, Sheila Fleming, Liya Yin, Priya Raman, Jesse Young, Lisa Cooper, Emily Plyler, Nona Hose

Agenda Item	Discussion	Action
1. Meeting minutes from October and November	The meeting minutes from the October and November meetings will be emailed to members of the committee for their review and approval.	Nona to email meeting minutes to committee members
2. BMS Committee Election	Dr. Charles Thodeti won the election and will begin his role as a BMS Graduate Program Committee member January 1, 2019.	Nona will send Dr. Thodeti meeting dates and invitations for 2019.
3. Dr. Christian Ritter attending BMS committee meetings	Dr. Crish suggested having Dr. Christian Ritter attend BMS meetings in the future as an administrative representative. He can be helpful to the committee by assisting with writing new policies and providing a high-level college view of the program.	Nona to invite Dr. Ritter to BMS meetings via Outlook.
4. White coat for COGS students	Dr. Schmidt has asked the BMS committee to consider the idea of having a white coat ceremony for COGS students. This would include the BMS students at NEOMED. Students would receive their white coat after they have passed their candidacy. Send thoughts about this idea to Sam, Nona or Dr. Schmidt.	
5. NEOMED student activities annual fee	Nona reported that BMS students are currently not included in NEOMED student activities as they do not pay student fees to NEOMED. Student fees are the funding source for these activities. Nona has talked with staff in Student Affairs to see how the BMS students could be included. The initial thought is to have BMS program pay the equivalent fee as NEOMED per academic year. The committee agreed to move forward as long as the fee is not more than \$30.00 per student per academic year. If the fee exceeds \$30.00, it will come back to the committee for more discussion. This service will begin fall of 2019.	Nona will work with Student Affairs to coordinate this perk for BMS students beginning fall 2019.
	The meeting was adjourned.	
Agenda items for discussion at future meetings	<ul style="list-style-type: none">• Develop a policy regarding funding requests• Courses offered twice a year, TAs teach twice or have double TAs?	