

## BMS Graduate Program Committee Meeting

April 25, 2019

2 to 3 p.m.

### Meeting minutes

Present: Sam Crish, Liya Yin, Charles Thodeti, Priya Raman, Sheila Fleming, Chris Ritter and Nona Hose

Absent: Jesse Young, Emily Plyler

Agenda Item	Discussion	Action
1. Meeting minutes from March	There were no meeting minutes from the March meeting to approve. Dr. Crish will have them prepared for review for the May meeting.	
2. New student cohort funded by NEOMED beginning Fall 2019	Dr. Crish shared with committee members that he has agreed to fund up to four new students beginning in the fall of 2019. Eleven students have been enrolled in the program, Kent State University will fund seven of them and NEOMED will fund four. Should a student drop or not start in the fall, then NEOMED will only fund three, etc.  The committee chose the four students selected to be funded by NEOMED beginning their first year in the program. They are as follows: Pratyusha Ghanta (PHRM), Shreya Gupta (PHRM), Neha Bhavnani (CMBI) and Yingdong Zhu (CMBI).	
3. Teaching Assistant (TA) assignments	Dr. Crish shared a PowerPoint presentation with the committee that he had created for the Council for Academic Leadership (CAL) regarding graduate student funding. He informed the committee that there was a verbal agreement between Dr. Galazyuk and Dr. Taylor in 2014 whereas the VPAA's office would fund 50% of stipends for those student's whose advisors had NIH grants. Dr. Kasmer had no prior knowledge of this agreement, nothing is in writing, etc. and he doesn't believe that the VPAA's office should pay for them.  Dr. Ritter posed the question to the committee, "Should NEOMED pay for non-NEOMED students TA-ing in professional courses?"  Dr. Yin stated that indirect costs should be paying for TA's  Dr. Ritter stated that Drs. Galazyuk, Crish and Raman need to collaborate and discuss these funding issues further.  The committee reviewed the TA assignment spreadsheet. The four new students will need to have TA's. We need to be proactive and have some students take Med Neuro so they will be able to teach it in the future as some of the current TA's will graduate soon. Students are required to take Med Neuro before they can TA in it.  There seems to be more of a need for TA's than we have students to accommodate them this year.  It is possible that HAPP I and II only need to have one TA as opposed to two for each section. Dr. Raman will follow up with Dr. Fitsanakis regarding that.  PBDI may also be able to only have one TA.	Drs. Crish, Raman and Galazyuk will meet to discuss funding issues for TA stipends.                    Dr, Raman to follow up with Dr. Fitsanakis  Dr. Crish to follow up with Dr. Darvesh

<p>4. Merri Rosen's student support</p>	<p>Merri Rosen has applied and been granted a no cost extension on her grant beginning April 1, 2019. She is requesting that the committee fund half of her student's (Kate Hardy) stipend until funding is restored. The process for these requests currently is that the PI notifies the associate director, typically by email, of the need, and the associate director presents the need to the committee.</p> <p>Sheila Fleming made a motion to fund half of Kate's stipend for one year or until Merri funding has been restored, whichever comes first, beginning July 1, 2019. Liya Yin seconded the motion. The committee approved the request for funding for Kate Hardy.</p> <p>The committee also discussed the need of a more formalized process by which these requests are made. A form needs to be developed that will be used to initiate the process. PIs will complete the form and submit it for review to the BMS Graduate Program Committee by way of the Associate Director and/or the BMS Program Coordinator. The form will include the funding request start date, name of student to be supported, length of committee support requested (one year at a time), and narrative to explain the situation.</p>	<p>Dr. Raman will follow up with Dr. Rosen letting her know her request was approved beginning July 1, 2019.</p> <p>Nona and Dr. Ritter will work to develop a form to be used by faculty to request funds.</p>
	<p>The meeting was adjourned.</p>	
<p>Agenda items for discussion at future meetings</p>	<ul style="list-style-type: none"> <li>• Develop a policy regarding funding requests</li> <li>• Courses offered twice a year, TAs teach twice or have double TAs? (IPM has changed their policy regarding TA's)</li> </ul>	